How to access the Student Message Form on a COMPUTER:

• <u>Step 1</u>: Log in to your SBS Parent RenWeb account. (You may access this portal directly from the homepage of our website: www.sbscrusaders.com)



- Step 2: Select the SCHOOL tab
- **<u>Step 3</u>**: Click on STUDENT MESSAGES, which is listed under the Announcements section.

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SB		Announcements
	school ^	Student Messages Please fill out this form to leave a student message for your child(ren). https://forms.gle/UfUcfLUkqDvZSate8
	School Home	
	Calendar	Events
	Directory	Today Tomorrow
	Classes	
	Resource Documents	No events found.
	Web Forms	
	Surveys	
	😫 Student 🗸 🗸	

• **<u>Step 4</u>**: Click on the hyperlink that appears in the pop up window.



• <u>Step 5</u>: READ THE INSTRUCTIONS, complete the form by answering the questions listed & hit submit.

