ST. BERNARD SCHOOL **AFTER-CARE PROGRAM Registration 2023-2024**

After-Care Hours

Bell Time (usually 3:00 p.m.) until 6:00 p.m. Snacks - Homework - Fun Time

Student's Name:

We need to know your commitment to After-Care for next year by July 1, 2023 in order for us to properly make staffing arrangements. If you will be utilizing After-Care services for the 2023 – 2024 school year, please contact the school by either:

- Emailing Jamie Meche at ٠ jmeche@sbscrusaders.com or
- Calling Jamie Meche at (337) 230-4199.

The paperwork is due by August 5, 2023. Thank you!

Grade in the Fall/Teacher:

After-Care Registration Fees: \$20 per family

After-Care Fees:

\$950 per year divided into 10 payments (\$95 per month) \$95 per month for 1st child (full-time status) \$60 per month for each sibling (full-time status) -or-\$10 per day per child, if not full-time status

How will your child be registered? **After-Care Status:**

_FULL TIME or _____DROP-IN

Parent's Name (Print):

Parent's Name (Signature): _____ Date: ____

Any questions, please contact: Jamie Meche (After-Care Director) at (337) 230-4199.

ST. BERNARD SCHOOL AFTER-CARE PROGRAM Emergency Contacts 2023-2024

Student		Grade-Teacher	
Homework 1 st – 8 th Gra	des:		
My child must con	nplete as much homework as possib	le while in After-C	Care.
My child should N	OT do homework in After-Care. I	t will be completed	at home.
Food Allergies:			
E mergencies: Student's Physician:		Phone	
Please list contact person numbers) List on back, i	s that will be available between 3:0 f more space is needed.	0 p.m 6:00 p.m. ł	below. (Include cell phone
Name	Relationship to Child	Phone	Phone
Name	Relationship to Child	Phone	Phone
Name	Relationship to Child	Phone	Phone

If SBS After-Care personnel are unable to reach me in the event of a medical emergency, I authorize caregivers to contact the physician indicated above and to follow his/her instructions. If it is impossible to contact this physician, caregivers may make whatever arrangements seem necessary.

If there are any changes during the school year with contact persons or phone numbers, **please notify After-Care immediately.**

Parent Signature

AFTER-CARE GENERAL INFORMATION

HOURS OF OPERATION

After-Care services are provided each school day from the close of school until 6:00 p.m. Staff members are employed only until 6:00 p.m. We request that parents respect the time of closure. A late fee of \$1 per minute will be assessed after 6:00 p.m.

When severe weather conditions or other emergency situation dictate the closure of school, the After-Care program is also closed. The After-Care program is closed during the school holidays.

AFTER-CARE SNACKS

Nutritious snacks and beverages are served daily from 3:00 p.m. - 4:00 p.m. Please inform the Program Director of any food allergies.

AFTER-CARE HOMEWORK

Supervision is provided for students to complete homework. Parents should indicate their wishes regarding homework on the After-Care registration form. It is the student's responsibility to know his/her assignment(s) and to bring needed materials. It is also the parent's responsibility to check that all homework assignment(s) are completed. After-Care staff do not have keys to unlock classroom doors if students forget items.

CHANGES

Children may not change their normal arrangements themselves. Changes must be made by the parent in writing addressed to After-Care or by a phone call. You may contact Jamie Meche at (337) 230-4199 for any arrangements that need to be made or changed concerning After-Care. You may contact the SBS office between 7:05 a.m. and 3:30 p.m. at 332-5350 ext. 221 or **SBS After-Care between 3:00 p.m. and 6:00 p.m. at 332-5900.** Please advise the office to forward any messages to the After-Care Program.

**NOTE-* Parents/guardians may not take students from the school campus without notifying members of the After-Care staff.

Director: JAMIE MECHE *PHONE:* (337) 332-5900 OR (337) 230-4199

SING HIS PRAISES!