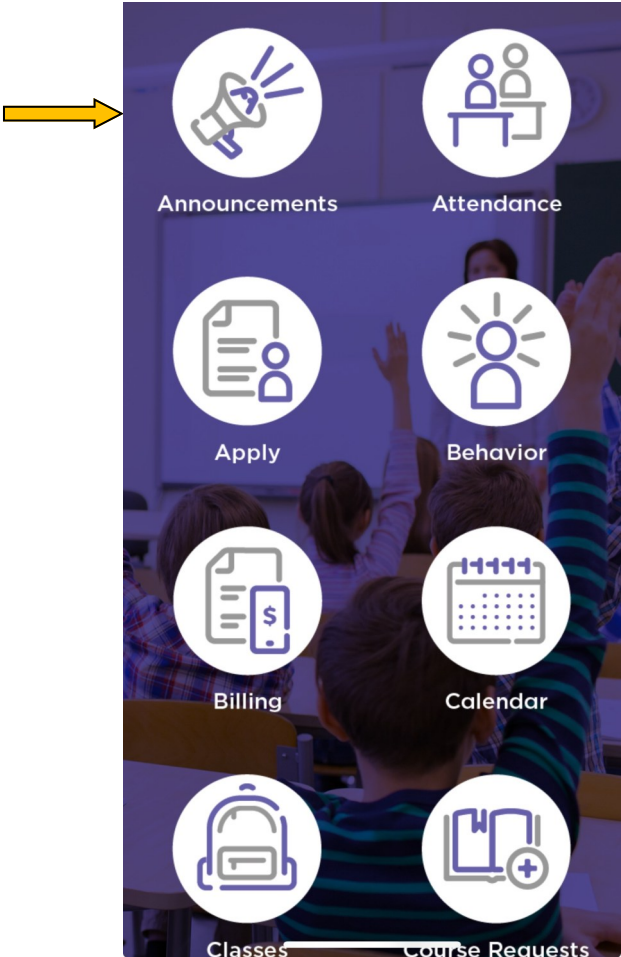# How to access the Student Message Form on the RenWeb PHONE APP:
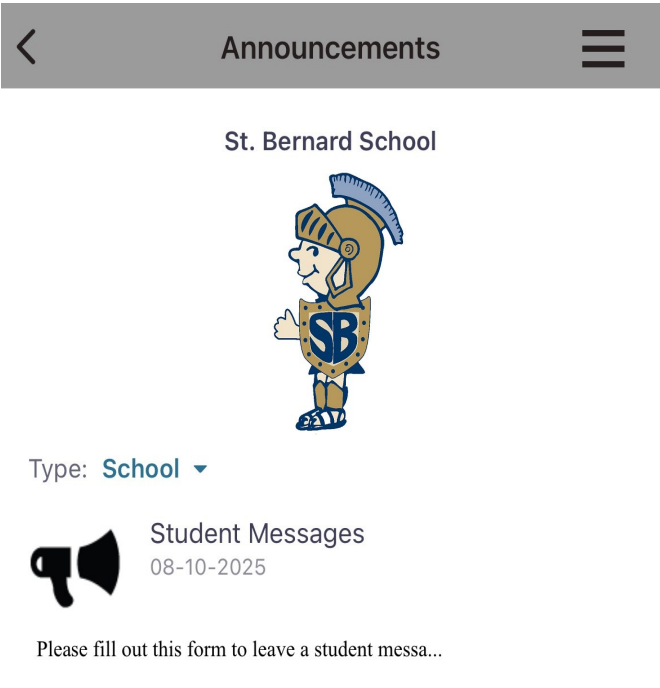

- **Step 1:** **Access and** log in to your
  FACTS Family App.

- **Step 2:** Select **ANNOUNCEMENTS**

- **Step 3:** Click on **STUDENT MESSAGES**.

St. Bernard School

Type: **School** ▾

Student Messages
08-10-2025

Please fill out this form to leave a student messa...

- **Step 4:** Click on the **link** provided.

- **Step 5:** READ THE INSTRUCTIONS, complete the form by answering the questions listed & hit submit.

SBS Student Messages

Please complete this form in its entirety if you need to notify your student of a change in